



CRYSTAL BRIDGES
MUSEUM OF AMERICAN ART

Title
Museum Store Sales Associate
Purpose
To support the Museum Store's efforts to provide an enhanced guest experience.
Results
<ul style="list-style-type: none">• Museum Store customer's will receive excellent customer service• Volunteers will be building relationships with Crystal Bridges Museum of American Art staff and constituents.
Activities
<ul style="list-style-type: none">• Assist guests with merchandise selection• Engage Museum store customers• Direct customers to registers• Knowledgeable about store products• Assist guests with Art-on-Demand purchases• Restock merchandise• Wrap packages/bag merchandise• Maintain displays
Measures
Volunteers will be evaluated by any of the following methods: <ul style="list-style-type: none">• Observation• Follow-up meetings
Qualifications
<ul style="list-style-type: none">• 18 years of age• Dependable• Interest in art & Museum quality merchandise• Ability to stand for up to 4 hours with breaks.• Good communication skills• Warm & friendly demeanor• Customer service experience preferred but not mandatory• Knowledgeable about the museum collection, exhibitions & programming
Time Commitment
Following all applicable training, volunteers would be expected to commit to two shifts per month for a minimum of one year. Shifts will be available as follows: Monday 11:00a.m.-2:30p.m. and 2:30-6:00p.m. Wednesday 11:00a.m.-2:30p.m., 2:30-6:00p.m. and 6-9:00p.m. Thursday 11:00a.m.-2:30p.m. and 2:30-6:00p.m. Friday 11:00a.m.-2:30p.m., 2:30-6:00p.m. and 6-9:00p.m. Saturday 11:00a.m.-2:30p.m. and 2:30-6:00p.m. Sunday 11:00a.m.-2:30p.m. and 2:30-6:00p.m.
Training
All Crystal Bridges volunteers must participate in basic volunteer practices training at least once during a twelve-month period. This position will also require customer service, Museum store, and merchandise training, as well as additional training as relevant to the position.
Volunteer Location
Museum Store
Supervision
Operations & Administration Division, Museum Store Manager/Assistant Manger/Lead Sales Associate
Benefits
Invitations to special volunteer events